

Übergreifende Kompetenzen / Fachübergreifender Kompetenzaufbau in der Anglistik und Neuphilologischen Fakultät

- **All BA students need to accumulate 20 credit points (600 hours) of *Übergreifende Kompetenzen*.** 1 credit point (1 CP) equals 30 hours' work.
- 75% *HF* students have 20 CP recognised by the English Department.
50% students have 10 CP recognised by each *HF* department.
CP can be awarded directly by the *Institut für Bildungswissenschaften*.
- Participation alone is not sufficient. *Scheine* may not be purely *Teilnahmescheine*.
- **At least 5 of the 20 CP must come from each of the two areas below (A and B).**
- A maximum of 8 CP can be awarded for activities in the time after school and before uni.
- Recognition for CPs at this department is carried out by Kay Henn and Derek O'Brien.
- We do not give ÜK points for courses that could be seen as part of your regular BA studies.

A. *Schlüsselkompetenzen*: Key Skills

1. *Berufsbezogenes Praktikum*: Work experience.
Max 1.5 CP per week (1.5 CP per week for fulltime work), max 8 CP in total.
Time spent must be officially documented (e.g. *Arbeitszeugnis* stating number of hours worked), and you need to have acquired skills useful for your future career.

Examples:

Ari R. works 30 hrs/month as a *Hiwi*. She obtains official confirmation of her hours and presents this to Derek O'Brien or Kay Henn. She is awarded 1CP for each full month, up to max. 8 CP.

Katrin B. travels around Central America and spends some of this time teaching English. She obtains confirmation of the hours she spent teaching and preparing classes and is awarded (90 hours / 30 =) 3 CP in addition to the CP she gains for spending time abroad (see 2 below).

Jan P. completes his 3-week *Berufsorientierende Praxisphase (BOP)* at a school and earns 4 CP.

2. *Studienfachbezogene Auslandsaufenthalte* and/or *Nichtstudienfachbezogene Auslandsaufenthalte von mindestens 3 Monaten*: Stay abroad.
Max 1.5 CP per month, max. 8 CP in total.

Examples:

Jens S. goes to Leeds on a university exchange programme. When he returns, he produces official evidence from the university that he spent 9 months studying there. He is awarded the maximum 8 CP in addition to any credit points he gains from doing courses there.

Katrin B. spends five months backpacking around Central America. She collects evidence of how long she spent in Central America and writes an account of what she learned there. She presents this documentation to Derek O'Brien or Kay Henn and is awarded 7.5 CP for her stay.

3. Classes run by the department for *Sprecherziehung/Sprechwissenschaft (Zentrales Sprachlabor)* **max. 4 CP**
4. Classes held by the *Zentrum für Studienberatung* and the *Career Service*. **1 – 8 CP**
5. *Fachdidaktik in den gewählten Studienfächern*. **2 CP per class**
6. *Projektarbeit in Eigeninitiative* : **1 – 4 CP**
7. *Künstlerische Projektarbeit*: Artistic activities, e.g. theatre, choir. **1 – 4 CP**

B. Zusatzqualifikationen: Additional Skills

8. *Erwerb von zusätzlichen Fremdsprachenkenntnissen*: learning an additional foreign language not required for your BA subjects. No CP can be given for refreshing/repeating a language you have already learned. Example: classes held at the ZSL (**4 SWS: 4 CP**).
9. Classes organized by the *Institut für Bildungswissenschaften*. Credit points as determined by the IBW (**total 10 CP**).
10. *Lehrveranstaltungen, die im interdisziplinären Pool der geisteswissenschaftlichen Fakultäten als Möglichkeiten zum Erwerb von ÜK aufgelistet sind*.
At this department we will also recognise any other university courses you attend and gain credit points for, as long as they are not directly related to either of your BA subjects. Check with Derek O'Brien or Kay Henn beforehand if you are unsure about a particular course.
11. *Regelmäßige Teilnahme an Studium Generale, usw. mit Leistungsnachweis, z.B. Schein, Protokoll, Kurzbericht usw.* Proof of regular attendance at lecture series such as *Studium Generale*, with *Schein* or short report detailing what you have learned (in English, please!). **1 – 2 CP** according to work put in. Check with us beforehand if you are unsure.
12. *Spezielle Angebote der Anglistik sowie anderer Einrichtungen der Uni zum Erwerb von ÜK*: ÜK courses held at this and other departments and institutions. **1 – 3 CP**

Lehramtsoption

Students intending to pursue an MEd need to acquire the 20 ÜK credit points listed under *Lehramtsoption* on the website of the *Zentrum für Lehrerbildung* (www.uni-heidelberg.de/studium/zlb).

These are currently:

- **Einführung Schulpädagogik: 3 CP** (*Übergreifende Kompetenzen...*, B9)
- **Einführung Pädagogische Psychologie: 3 CP** (*Übergreifende Kompetenzen...*, B9)
- **2 x Fachdidaktik: 2 CP each** (*Übergreifende Kompetenzen...*, A5)*
- **2 x 3 weeks' Berufsorientierende Praxisphase (BOP): 6 CP** altogether (*Übergreifende Kompetenzen...*, A1)
- **Grundlagen Bildungswissenschaften: 4 CP** (*Übergreifende Kompetenzen...*, B9)

**Fachdidaktik* options are offered by the English Department and (as a faculty-wide option) the Modern Languages Faculty.